

Path: Access Jeffco/PeopleSoft










The screenshot shows a dashboard titled "Jeffco Employee Self Service" with a grid of eight tiles. The tiles are: "Contract Signature" (yellow background, document icon), "Software Evaluation" (document with pencil icon), "Jeffco Policy Pagelet" (green checkmark icon, "Review Policy" button, "Complete" text), "HR/Pay Issue" (three people icon), "SelfService Technology Support" (person with headset icon), "Step-by-Step Guides" (three people icon), "Company Directory" (organizational chart icon), and "Careers" (briefcase icon). An arrow points from the "Careers" tile to the text below.

Step 1: Click on the Careers Tile

Search Jobs

Search by job title, location, or keyword »

Welcome Catherine

	View Jobs Posted in Last 90 Days	>
	View All Jobs	>
	My Job Notifications	1 >
	My Job Applications	2 >
	My Favorite Jobs	1 >
	My Saved Searches	>
	My Contact Information	>

Step 2: Click on View All Jobs

< Careers
Search Jobs

Location

- Allendale Elementary (5)
- Jeffco Schools Educ Center (5)
- Service Center Bldg #1 (4)
- Arvada K-8 (3)

More

Department

- Custodial Svs - Schools (7)
- Allendale Elementary (4)
- Arvada K-8 (3)
- Bell Middle (3)

More

Job Family

- Teacher, Licensed (17)
- Administrator (4)
- Custodial Services (4)
- Office/Tech/Support Staff (4)

More

Job Posted In

- 2018 (50)

Search Jobs

Search by job title, location, or keyword >>

Clear Search
Save Search

50 jobs found. ↑↓

Custodian

Job ID 1514

Location Dennison Elementary

Department Custodial Svs - Schools >

Job Family Custodial Services

Job Function Custodial Services

Posted Date 11/30/2018

Close Date 12/07/2018

Custodian

Job ID 1516

Location Ryan Elementary

Department Custodial Svs - Schools >

Job Family Custodial Services

Job Function Custodial Services

Posted Date 11/30/2018

Close Date 12/07/2018

Mgr Technology Systems Food & Nutrition Services

Job ID 1517

Location Jeffco Schools Educ Center

Department Food and Nutrition Services >

Job Family Administrator

Job Function Professional/Technical

Posted Date 11/30/2018

Close Date 12/07/2018

Teacher SIED

Job ID 1512

Location Stott Elementary

There are many options on how to search for jobs, see left side of page (be sure to click on the "More" link under each section)

Step 3: Click in job opening area to view details

Rev 12/17/2018

Created by HRIS, Compensation & Records

Page 3

< Search Jobs
Job Description

< Previous Job
Custodian

Job ID 1516

Location Ryan Elementary

☆ Add to Favorite Jobs

✉ Email this Job

Full/Part Time Full-Time

Apply for Job

ABOUT THE DISTRICT



Jeffco Public Schools, Colorado's largest K-12 school district, with 85,000 students and approximately 14,000 employees, has provided educational excellence for more than 60 years. Nearly 10 percent of all Colorado K-12 students attend a Jeffco school and our employees benefit from partnerships with experienced, dynamic school leaders throughout our district. Our Jeffco Generations vision document and strategic plan map out with focus and clarity what we expect our schools to accomplish with our graduates. Come join us!

ABOUT THE SCHOOL/DEPARTMENT
No job description available

ABOUT THE JOB
No job description available

HOURS AND DAYS WORKED

Custodian
Monthly Position
FLSA: Nonexempt
FTE: 50000, **Hours/Day:** 4.000, **Days/Year:** 260
Salary Plan, Grade, Step: CSE - Class Emp-260 / 1.FTE, R13, 1
Hourly Rate: \$13.64, **Annual Rate:** \$28,375.23

Step 4: Review job details, including salary, FTE, days worked
 Step 5: Click "Apply for Job" button

* Exit
Apply for Job
Next >

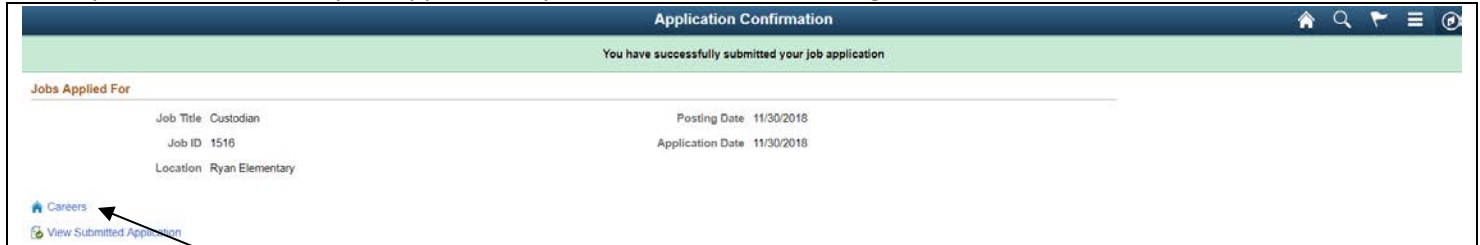
Custodian

1	Start <small>In Progress</small>	<p>Step 1 of 7: Start</p> <p>We believe in hiring the very best. Our workplace experience sets us apart and makes us a great place to work. Our goal is to create an environment of exceptional organizational values, customer service standards, and employee satisfaction.</p> <p>This job application allows you to attach a resume and has a number of sections, ranging from job preferences to work experience. The step-by-step process will guide you through the application. Please fill in all information carefully and completely before submitting.</p> <p>Before you begin the job application process, please read the Terms and Conditions carefully. By selecting the "I agree to the Terms and Conditions" checkbox you indicate that you have read and understood these Terms and Conditions and acknowledge your agreement with them. If you do not agree, you will not be able to submit an application and should select the Exit button.</p> <div style="text-align: center; margin-top: 10px;"> <p style="color: #2c4e64; text-decoration: underline;">View Terms and Conditions</p> <p><input type="checkbox"/> I agree to the Terms and Conditions</p> </div>
2	Resume <small>Not Started</small>	
3	Education and Work Experience <small>Not Started</small>	
4	References: Professional and Supervisory <small>Not Started</small>	
5	Questionnaire <small>Not Started</small>	
6	Referrals <small>Not Started</small>	
7	Review and Submit <small>Not Started</small>	

Step 6: Enter information on each section (1-7), then click the "Next" button (top right hand side of page) – Note: Some sections have required documentation or required fields that **MUST** be filled out.








Step Name	Description
Start	Step-by-Step Process with terms and conditions (must agree to terms and conditions)
Resume	Administrator and License Educators are required to UPLOAD a resume and cover letter. All others are NOT required to upload, but optional
Attachments	Trades & ESL Teachers job openings ONLY are given the opportunity to upload their job related license/certificate. Other job openings will NOT have this step in your application process.
Education and Work Experience	Administrator and License Educators will not have this step in their apply process. All others are required to complete
References: Professional and Supervisory	Required for all job openings. Must be professional reference, no family members should be listed as references.
Questionnaire	Questions pertaining to the job opening (all questions are required)
Referrals	How did you learn about the job – required question
Review and Submit	Review and submit your application

Once you have submitted your application, you should see the following:



Step 7: Click on Careers link to view your statuses.

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Need help? Contact the Welcome Center at 303-982-6515